



PO Box 53590, RPO Broadmead  
Victoria, BC, V8X 5K2

1-250-514-7518   
info@RFABC.com   
www.RFABC.com 

## THE RFABC NEEDS YOU!

Join Your Board of Directors

### VISION:

We envision a future where every recreational space in our province operates safely, efficiently, and inclusively.

### MISSION:

We empower recreation professionals to operate safe, efficient, and accessible recreation spaces.

### Do You Share Our Values?

To achieve excellence, we believe in continuous learning, prioritizing safety, embracing innovation, connecting with others, and bolstering strategic partnerships.

- **Lifelong Learning:** We continuously grow our knowledge and skills within the recreation sector.
- **Culture of Safety:** We are committed to emphasizing safety, efficiency, and inclusion in recreational spaces.
- **Driving Change:** We empower communities to develop, grow, and evolve their recreation spaces and practices.
- **Connection:** We build strong networks and encourage sharing of resources. Establishing and strengthening relationships within these networks is crucial.
- **Partnership:** We foster strategic relationships within the sector.

### What Does the RFABC Board Do?

- Governs and directs the affairs of the Association
- Oversees the financial business of the Association
- Ensures accountability to the membership in all RFABC matters.
- Provides strategic leadership and education in the area of recreation facilities
- Provides fellowship opportunities

### What Are the Benefits to You?

- Influence the development and strategic direction of the RFABC
- Enhance your leadership and communication skills
- Experience in policy development and organizational governance
- Introduction to and opportunity to network with – industry experts, partner associations, politicians, and other recreational professionals
- Exposure to provincial and national issues and trends in recreation facilities

RECREATION FACILITIES ASSOCIATION OF BRITISH COLUMBIA

PO Box 53590, RPO Broadmead, Victoria, BC, V8X 5K2 | Phone: 1-250-514-7518 | Email: info@RFABC.com  
[www.RFABC.com](http://www.RFABC.com)

## **What Positions Are Available?**

The following positions are available for election in **2025**:

- Associate Director
- Arenas Director
- Facilities Director
- Programs & Services Director

## **Is There Compensation for Board Positions?**

- The positions are voluntary: RFABC Board Members do **not** receive remuneration for their services, unless when approved by the Executive Committee
- RFABC Board members are reimbursed for pre-approved expenses incurred while carrying out duties

## **Do You Possess the Qualities Desired?**

- Education and work experience in recreation facility operations
- Personal skills that include: leadership, ability to work in a team environment, strategic and critical thinking, planning, problem solving, policy development, financial aptitude and the ability to build relationships on behalf of the association
- Experience on a non-profit board and knowledge of governance
- Passion or motivation to connect with members across the province to help promote the mission of RFABC.

## **What Are the Terms of Office?**

- All Board members serve two years, apart from the Associate Director who shall serve a one-year term, or until their successors are elected.
- For the President-Elect role, the time commitment total is six years with two years serving as President-Elect, two years as President and two years as Past President
- Elections of Board positions are staggered. Half of the positions are elected in odd years and the other in even years

## **Who Is Eligible for Election?**

- Any RFABC member in good standing
- RFABC Membership must be maintained during your term of office

## What Are You Committing To?

- [Click Here](#) for Board Roles and Responsibilities
- Attend 8-10 virtual and 2 in-person board meetings a year plus the Annual General Meeting.
  - First in-person meeting is in the Fall (all expenses paid)
  - Second in-person meeting is at the RFABC Conference (partial expenses covered)
- Prepare for at least 40 hours per year of volunteer time
- Regular communication with other RFABC Board, staff, and members
- To participate in relevant sub-committees of the RFABC Board, such as:
  - Executive Committee
  - Special Committees & Task Forces
  - Conference Planning Committee

## When and Where Will Elections Be Held?

<p><b>Arenas Director</b>  <b>Facilities Director</b>  <b>Programs and Services Director</b></p> <p>-----</p> <p>When: March 17-28, 2025          Where: Via Secure Online Voting Platform          Open to: General membership</p>	<p><b>Associates Director</b></p> <p>-----</p> <p>When: March 17-28, 2025          Where: Via Secure Online Voting Platform          Open to: Associate members only</p>
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## How Can You Be Nominated?

- You must be nominated by two RFABC members in good standing
- The RFABC Board Nomination Form (in this document), is available on the RFABC Website: [www.rfabc.com](http://www.rfabc.com)
- Nominations will be published and available to the membership March 3, 2025 via email through the monthly E-News.

## When Do Positions Become Effective?

Positions become effective immediately following the close of the RFABC Annual General Meeting.

## Where Can You Get Further Information?

- Questions about the RFABC Board, roles and responsibilities, may be directed to the current RFABC Past-President, Carol Sheridan, at [csheridan@oliver.ca](mailto:csheridan@oliver.ca)
- Questions about procedures, including such things as the definition of a member in good standing, may be directed to the RFABC Office at [info@rfabc.com](mailto:info@rfabc.com)

Further details about these requirements can be found in the RFABC's Bylaws and the Board position descriptions. These documents are publicly accessible on our website under "IMPORTANT DOCUMENTS". [Click Here](#)



**The Nomination Form is Located on the Next Page**

### Be prepared to share the following information:

- Personal contact information
- Professional recreation experience
- Past or present RFABC involvement
- Recreational related volunteer experience
- Motivation for wanting to join the RFABC Board
- Personal beliefs about recreation and the role RFABC Plays

**THE NOMINATION PERIOD WILL CLOSE ON FRIDAY, FEBRUARY 14, 2025**



## **RFABC BOARD NOMINATION FORM CANDIDATE'S PERSONAL INFORMATION**

**Full Name:**

**Organization/Employer:**

**Phone #:**

**Email:**

**Mailing Address (Street/PO Box):**

**City/Town:**

**Province:**

**Postal Code:**

**Describe your professional experience and duration of time in relation to recreation:**

**Describe your recreation-related volunteer experience, if any:**

**Explain your motivation for wanting to join the RFABC Board:**

**Please list your past or present RFABC involvement:**

**Do you have any other pertinent background to share?**

**What are your personal beliefs about recreation? What is your philosophy on recreation and the role RFABC plays?**



# RFABC BOARD NOMINATION FORM

## NOMINATOR'S INFORMATION

**We, the undersigned members of RFABC, wish to nominate:  
For the 2 Year Term Position of:**

- Associate Director
- Arena Director
- Facility Director
- Programs & Services Director

**We certify that the above-named candidate is:**

- A RFABC Member in good standing
- Has consented to placing their name in nomination
- Has read **“Governing Rules”** & **“Your Involvement on the RFABC Board of Directors”**
- Has Provided information for the personal data questions required earlier in the form

### **SIGNATURES REQUIRED**

MOVED BY:

SECONDED BY:

NOMINEE ACCEPTANCE:

### **Governing Rules**

- The Association shall advertise available RFABC Board positions, at least one month prior to each scheduled Annual General Meeting
- There shall be opportunities for nominations from the floor of the AGM for each position
- There shall be ballots available for each position, where more than one nomination for a given position exists

### **Your Involvement on the RFABC Board of Directors Requires:**

- Attendance at least 10 Board meetings annually, approximately 40 hours per year.
- Attendance at the Annual General Meeting
- A commitment to learn the Association’s Bylaws, Policies and Procedures
- An active RFABC Membership

**Save and send your completed Nomination Form + a current photo/headshot to the Executive Director:  
[info@rfabc.com](mailto:info@rfabc.com) | 1-250-514-7518**